My Personal Information

Name, address, school & emergency contacts

This is the information you write on almost every form — a job application, a library card, a doctor's office. Fill it in, check it, then give it to your teacher.

1. About Me

Your name, where you live, and how to reach you.

First name

Middle initial (only if you have one)

Last name

Street address

Apt. no (only if you have one)

City

State

ZIP code

Date of birth

Phone number

Email

2. My School

Where you go to school and who helps you there.

School

Grade level

Teacher

Classroom number

Advisor

3. Emergency Contact

The first person we call if you need help.

Name

Relationship

Phone number

Email (only if you have one)

4. Second Emergency Contact

Someone else we can call if the first person is not there.

Name

Relationship

Phone number

Email (only if you have one)

5. Sign It

A form is not finished until you sign and date it.

Signature

Date

Check My Form

Before you hand it in, put a check in the box for each one you did.

- [ ] My first and last name
- [ ] My date of birth
- [ ] My whole address, with a 5-number ZIP code
- [ ] A phone number with all 10 numbers
- [ ] My own email address
- [ ] All 5 lines about my school
- [ ] My emergency contact: name, relationship and phone
- [ ] My second emergency contact: name, relationship and phone
- [ ] I signed and dated my form